

June 30, 2020

## RE-OPEN TSASK

### Power Engineering Examinations

The *Re-Open Saskatchewan Plan* introduced a methodical and phased-in approach to slowly and responsibly lift restrictions on businesses and services. Within the guidance of the *Re-Open Saskatchewan Plan* and other rules and recommendations, TSASK is pleased to advise you that we have been offering power engineering examinations since May 19, 2020.

After offering exams every day for the last 6 weeks, we have been able to clear the back log that was caused by the COVID-19 shutdown.

In August 2020, we will begin to resume our regular 1-day boiler operator exam sittings and 2-day power engineer exam sittings in both our Regina and Saskatoon offices. These will be offered on a monthly basis going forward, following all guidelines issued by the Saskatchewan Health Authority.

While adhering to the physical distancing guidelines, all the exam sittings will be offered at a reduced number of seats and will all be booked on a first come, first serve basis. These sittings are most likely to fill up quickly, and before the cutoff date indicated. TSASK will not be adding any additional monthly exam dates if this happens.

Our plan to offer exams can change at any given time, and if restrictions on services or gatherings are altered or our situation changes, we will have to re-evaluate.

Certain expectations are applicable to those wishing to write exams.

All examinees will be required to adhere to the following:

- Complete the mandatory questionnaire on the exam application prior to submitting;
- **Stay home and cancel their exam if they are experiencing symptoms related to COVID-19;**
- Provide their own approved materials for the exam. TSASK will not provide any materials. This includes: dictionaries, calculators, writing instruments, academic supplements, code books, etc. to be used for reference during the exam;
- Provide their own masks to be worn while in the exam room. **If you do not have a mask, you will not be permitted to write your exam.** A simple, homemade cloth mask will suffice;
- Respect and practice all physical distancing measures as advised;



- Agree that should contact tracing be required, TSASK will provide the health authority with personal information as required;
- Not bring food or drink into the exam room;
- Arrive early for the exam. Our exam door will open a half hour prior to the scheduled exam start time; and
- Wash your hands immediately upon arrival.

**THE EXAM WILL BEGIN PROMPTLY AT THE SCHEDULED TIME, ANYONE WHO ARRIVES LATER THAN 10 MIN PRIOR TO THE SCHEDULED START TIME WILL NOT BE PERMITTED INTO THE EXAM ROOM.**

TSASK has placed the following protective and preventative measures in place for the exam sittings:

- Limited the numbers in the exam room to align with the recommendations provided in the *Re-Open Saskatchewan* plan;
- Ensured proper physical distancing can be followed and for instances where that is not possible (EX: checking of exam materials) proper PPE will be worn by the invigilator;
- Enhanced cleaning and disinfection of the exam and examination room.
- Established a screening process with a questionnaire provided on the day of examination;
- Proper signage placed to assist examinees;
- Bins to hold exams for quarantine prior to marking – all examinees will be required to place their exam into the provided bin; and
- Exam sittings will be restricted to Saskatchewan residents only at this time.

All exam results will be emailed to each examinee directly. They will **NOT** be posted on the TSASK website; therefore examinees will not receive an exam memorandum to check their marks.

Our goal is to be able to allow industry to write their exams on an ongoing basis, as well as to protect the safety and wellbeing of our staff and the public. We continue to be subject to general provincial guidance and our plan could change or be cancelled at any time.

If you have any questions or concerns, please email [exams@tsask.ca](mailto:exams@tsask.ca).

Sincerely,

Ashley Whittaker  
Examination & Certification